

1st December 2010



Urban Approvals Closing For Christmas

The office of Urban Approvals Pty Ltd will be closed for Christmas from Wednesday 15th December 2010 until Monday 17th January 2011

If you are awaiting any certificates or inspections prior to Christmas, please provide all outstanding information **as soon as possible** to enable the collection of certificates or the attendance of inspections prior to the **15th of December 2010**. If we can be of any assistance with clarifying additional information requirements please contact our office on 1300 30 44 20.

Please note, we will be unable to access our telephone message bank, website or email during our absence so please do not expect the return of telephone calls during the above dates, all messages will be returned **after the 17th January 2011**. **Please note; any inspections lodged via the internet will not be received during our absence.**

Lastly, we would like to wish you, your staff and your family a very safe and Happy Christmas with a prosperous 2011, and to thank you for your support during 2010.

Kind regards,

Warrick Norris & Staff

