

Construction Certificate Application

Section 109C(1)(b) of the Environmental Planning and Assessment Act 1979

Receipt of Application

Date:
 Delivery by:
(Must not be by facsimile) Hand Post Electronic Transmission
 Signed by Urban Approvals:
 [webcopy]

Application & Site Details

1. DA, Consent Details:
(You may only make this application if you already have development consent)

DA No.:
 Consent No.:
 Consent Date:
Building Code of Australia
 Classification:
(As specified on the Consent)

2. Applicant:

Family/Company Name:
 Given Names/ACN:
 Postal Address:
 EMAIL:
 Phone:
 Facsimile:
 Contact Person:

3. Owner(s) of Property:

Family/Company Name:
 Given Names/ACN:
 Postal Address:
 EMAIL:
 Phone:

4. Location and Title Description of the Property/Land:

Street No & Street:
 Suburb:
 Lot(s):
 Section:
 Deposited Plan(s):
 Strata Plan:
 Other:

5. Description of Building Work:

Detailed Description:

 Class of Building:

6. If required, have you provided:

- 4 copies of the detailed building plans
- 4 copies of the specifications
- 2 copies of certified engineering details
- Other.....
- 2 copies of any compliance certificates to be relied upon
- proposed/existing fire safety measures
- design verification statement (certain residential flat buildings)

7. Estimated Cost of the Development

\$

8. Builder/Owner Builder

Name:

Contact Phone No.:

Contractor Licence No.:

OR

Owner Builder Permit No.:

(Required for residential building over exceeding \$5,000)

9. Do you need:

(If YES, please attach proof of payment and/or compliance)

(a) to pay the Building Industry Long Service Levy?

(Required if development involves building work which exceeds \$24,999)

Yes

Not Applicable

(b) Home Building Act Insurance?

(Required if using builder for residential building work which exceeds \$12,000. A certificate of insurance must be provided with this Application)

Yes

Not Applicable

(c) to register with the Australian Taxation Office under the prescribed payments scheme?

Yes

Not Applicable

10. Have you complied with all the conditions of development consent that require specific matters to be completed or satisfied before a construction certificate may be issued?

(eg. Landscape & drainage plans, drainage calculations, section 94 contributions)

Yes

Not Applicable

11. List of documents accompanying this Application:

-
-
-
-

12. Schedule

(The attached schedule is to be completed for the purpose of providing information to the Australian Bureau of Statistics.)

Payment of Fees

13. Fees and Charges:

The Owner/Applicant agrees to pay Urban Approvals the fees and charges set out in the Fee Schedule, as updated and/or amended from time to time or as per quotation.

Execution

14. Owner's Consent:

(Must be signed by the owner of the land. If more than one owner, every owner must sign. If the owner is a company, must be signed by a director of the company)

As owner of the land to which this application relates, I consent to this application. I also give consent for authorised officers of Urban Approvals to enter the land to carry out inspections.

Signature of Owner/s: Date:

If you are signing on the owner's behalf as the owner's legal representative, please state the nature of your legal authority and attach documentary evidence (*eg power of attorney, executor, trustee, director*).

Signature on behalf of Owner/s: Date:

15. Applicant's Declaration

DECLARATION

I apply for a Construction Certificate to carry out the development described in this application. I declare that all the information given is true and correct. I also understand that:

- (a) If incomplete, the application may be delayed or rejected, and
- (b) More information may be requested by Urban Approvals prior to determination.

Signature of Applicant:.....

Notes for Construction Certificate Applications

In accordance with Schedule 1 Part 3 of the Environmental Planning and Assessment Regulation 2000 ("Regulations"), the following documents must accompany ALL applications for a construction certificate.

(1) An application for a construction certificate must be accompanied by the following documents:

- (a) if the development involves building work (including work in relation to a dwelling-house or a building or structure that is ancillary to a dwelling-house):
 - (i) a detailed description of the development, and
 - (ii) appropriate building work plans and specifications,
- (b) if the development involves building work (other than work in relation to a dwelling-house or a building or structure that is ancillary to a dwelling-house or work that relates only to fire link conversion):
 - (i) a list of any existing fire safety measures provided in relation to the land or any existing building on the land, and
 - (ii) a list of the proposed fire safety measures to be provided in relation to the land and any building on the land as a consequence of the building work,
- (c) if the development involves subdivision work, appropriate subdivision work plans and specifications,
- (d) in the case of development to which clause 6A of Schedule 1 to the Regulations applies, such other documents as any BASIX certificate for the development requires to accompany the application.

(2) A detailed description of the development referred to in subclause (1) (a) (i) must indicate the following matters:

- (a) for each proposed new building:
 - (i) the number of storeys (including underground storeys) in the building,
 - (ii) the gross floor area of the building (in square metres),
 - (iii) the gross site area of the land on which the building is to be erected (in square metres),

- (b) for each proposed new residential building:
 - (i) the number of existing dwellings on the land on which the new building is to be erected,
 - (ii) the number of those existing dwellings that are to be demolished in connection with the erection of the new building,
 - (iii) the number of dwellings to be included in the new building,
 - (iv) whether the new building is to be attached to any existing building,
 - (v) whether the new building is to be attached to any other new building,
 - (vi) whether the land contains a dual occupancy,
 - (vii) the materials to be used in the construction of the new building (using the abbreviations set out in clause 7 of Schedule 1 of the Regulations).

(3) Appropriate building work plans and specifications referred to in subclause (1) (a) (ii) include the following:

- (a) detailed plans, drawn to a suitable scale and consisting of a block plan and a general plan, that show:
 - (i) a plan of each floor section, and
 - (ii) a plan of each elevation of the building, and
 - (iii) the levels of the lowest floor and of any yard or unbuilt on area belonging to that floor and the levels of the adjacent ground, and
 - (iv) the height, design, construction and provision for fire safety and fire resistance (if any),
- (b) specifications for the development:
 - (i) that describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply, and
 - (ii) that state whether the materials to be used are new or second-hand and (in the case of second-hand materials) give particulars of the materials to be used,
- (c) a statement as to how the performance requirements of the Building Code of Australia are to be complied with (if an alternative solution, to meet the performance requirements, is to be used),
- (d) a description of any accredited components, processes or design sought to be relied on,
- (e) copies of any compliance certificate to be relied on,
- (f) if the development involves building work to alter, expand or rebuild an existing building, a scaled plan of the existing building,
- (g) in the case of development to which clause 6A applies, such other matters as any BASIX certificate for the development requires to be included in the plans and specifications.

(3A) An application for a construction certificate that relates only to fire link conversion need only be accompanied by a document that describes the design and construction, and mode of operation, of the new fire alarm communication link.

(4) Appropriate subdivision work plans and specifications referred to in subclause (1) (c) include the following:

- (a) details of the existing and proposed subdivision pattern (including the number of lots and the location of roads),
- (b) details as to which public authorities have been consulted with as to the provision of utility services to the land concerned,
- (c) detailed engineering plans as to the following matters:
 - (i) earthworks,
 - (ii) roadworks,
 - (iii) road pavement,
 - (iv) road furnishings,
 - (v) stormwater drainage,
 - (vi) water supply works,
 - (vii) sewerage works,
 - (viii) landscaping works,
 - (ix) erosion control works,
- (d) copies of any compliance certificates to be relied on.